

Privacy policy Minidisco BV

<https://www.minidisco.nl/>

About our privacy policy

Minidisco BV cares a lot about your privacy. We therefore only process data that we need for (improving) our services and handle the information we have collected about you and your use of our services with care. We never make your data available to third parties for commercial purposes.

This privacy policy applies to the use of the website and the services provided by Minidisco BV. The starting date for the validity of these terms and conditions is September 12, 2023, with the publication of a new version the validity of all previous versions expires. This privacy policy describes what information about you is collected by us, what this information is used for and with whom and under what conditions this information may be shared with third parties. We also explain to you how we store your data and how we protect your data against misuse and what rights you have with regard to the personal data you provide to us.

If you have any questions about our privacy policy, please contact our contact person for privacy matters, you will find the contact details at the end of our privacy policy.

About data processing

Below you can read how we process your data, where we store it, which security techniques we use and for whom the data is visible.

Webshop

Minidisco BV does not have an online store itself. As a service, we refer to the webshop of www.bol.com under the heading 'webshop'. Bol.com's privacy conditions can be found at <https://www.bol.com/nl/nl/tc/privacybeleid/>. We accept no responsibility for deliveries and handling by bol.com. We do not store any data about your activities in this webshop.

Web hosting

Antagonist

EXAMPLE: We purchase web hosting and email services from Antagonist and Google. Antagonist and Google process personal data on our behalf and do not use your data for their own purposes. However, these parties can collect metadata about the use of the services. This is not personal data.

Antagonist and Google have taken appropriate technical and organizational measures to prevent loss and unauthorized use of your personal data. Antagonist and Google are obliged to maintain confidentiality under the agreement.

Gmail

We use the services of Gmail for our regular business email traffic. This party has taken appropriate technical and organizational measures to prevent misuse, loss and corruption of your and our data as much as possible. Gmail does not have access to our mailbox and we treat all our email traffic confidentially.

Purpose of data processing

General purpose of the processing

We use your data exclusively for the purpose of our services. This means that the purpose of the processing is always directly related to the assignment you provide. We do not use your data for (targeted) marketing. If you share data with us and we use this data to contact you at a later time - other than at your request - we will ask you for explicit permission to do so. Your data will not be shared with third parties, other than to comply with accounting and other administrative obligations. These third parties are all bound to confidentiality on the basis of the agreement between them and us or an oath or legal obligation.

Automatically collected data

Data collected automatically by our website is processed with the aim of further improving our services. This data (for example your IP address, web browser and operating system) is not personal data.

Cooperation in tax and criminal investigations

In appropriate cases, Minidisco BV may be required by law to share your data in connection with government tax or criminal investigations. In such a case we are forced to share your data, but we will oppose this within the possibilities offered by the law.

Retention periods

We keep your data as long as you are our client. This means that we keep your customer profile until you indicate that you no longer wish to use our services. If you inform us of this, we will also regard this as a request to be forgotten. Based on applicable administrative obligations, we must keep invoices with your (personal) data, so we will keep this data for as long as the applicable period runs. However, employees no longer have access to your client profile and documents that we have produced in response to your assignment.

Your rights

Under applicable Dutch and European legislation, you as a data subject have certain rights with regard to the personal data processed by or on behalf of us. We explain below what these rights are and how you can invoke these rights. In principle, to prevent misuse, we only send copies and copies of your data to your email address already known to us. In the event that you wish to receive the data at a different e-mail address or, for example, by post, we will ask you to identify yourself. We keep an administration of completed requests, in the case of a request to be forgotten we administer anonymized data. You will receive all copies and copies of data in the machine-readable data format that we use within our systems. You have the right to file a complaint with the Dutch Data Protection Authority at any time if you suspect that we are using your personal data incorrectly.

Right of inspection

You always have the right to inspect the data that we process or have processed that relates to your person or can be traced back to you. You can make a request to this effect to our contact person for privacy matters. You will then receive a response to your request within 30 days. If your request is granted, we will send you a copy of all data at the e-mail address

known to us, with an overview of the processors who have this data, stating the category under which we have stored this data.

Right of rectification

You always have the right to have the data that we process or have processed that relates to your person or can be traced back to you amended. You can make a request to this effect to our contact person for privacy matters. You will then receive a response to your request within 30 days. If your request is granted, we will send you a confirmation that the data has been adjusted to the e-mail address known to us.

Right to restriction of processing

You always have the right to limit the data that we process that relates to your person or that can be traced back to you. You can make a request to this effect to our contact person for privacy matters. You will then receive a response to your request within 30 days. If your request is granted, we will send you a confirmation to the e-mail address known to us that the data will no longer be processed until you cancel the restriction.

Right to portability

You always have the right to have the data that we process or have processed that relates to your person or can be traced back to you, processed by another party. You can make a request to this effect to our contact person for privacy matters. You will then receive a response to your request within 30 days. If your request is granted, we will send you copies or copies of all data about you that we have processed or that has been processed on our behalf by other processors or third parties at the e-mail address known to us. In all likelihood, we can no longer continue the service in such a case, because the secure linking of data files can no longer be guaranteed.

Right to object and other rights

Where appropriate, you have the right to object to the processing of your personal data by or on behalf of Minidisco BV. If you object, we will immediately stop data processing pending handling of your objection. If your objection is well-founded, we will make copies and/or copies of data that we process or have processed available to you and then permanently discontinue the processing. You also have the right not to be subject to automated individual decision-making or profiling. We do not process your data in such a way that this right applies. If you believe that this is the case, please contact our contact person for privacy matters.

Cookies

Google Analytics

Cookies from the American company Google are placed via our website as part of the "Analytics" service. We use this service to track and receive reports on how visitors use the website.

This processor may be obliged to provide access to this data based on applicable laws and regulations. We have not allowed Google to use the obtained analytics information for other Google services.

Third party cookies

In the event that third-party software solutions use cookies, this is stated in this privacy statement.

Changes to the privacy policy

We reserve the right to change our privacy policy at any time. However, you will always find the most recent version on this page. If the new privacy policy has consequences for the way in which we process already collected data relating to you, we will inform you by e-mail.

Contact:

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